

Together For Jackson County Kids (TFJCK)

Drug Free Communities

Memorandum of Understanding (MOU) – Coalition and Sector Member

1. This Agreement between *Together For Jackson County Kids* and _____ shall be from _____ until terminated by mutual agreement:

SERVICES AND RESPONSIBILITIES

2. *Together For Jackson County Kids* shall be responsible to:

- (a) Set policies for staff and programs;
- (b) Formulate goals and objectives in compliance with its funding source;
- (c) Oversee the daily operation of its activities and programs;
- (d) Direct any *TFJCK* staff and volunteers working on its activities and programs;
- (e) Jointly set goals and objectives for staff and volunteers, and negotiate and approve their activities;
- (f) Create and follow its strategic plan within the requirements of its funding source; and
- (g) *TFJCK* will respect the right of _____ members to their own opinions and beliefs.

3. _____ shall be responsible to:

- (a) Attend ___ number of meetings annually;
- (b) Participate in _____ committee;
- (c) Attend coalition sponsored trainings, seminars, and community-wide events;
- (d) Participate in assessing and analyzing root causes of substance abuse problems in the community;
- (e) Participate in on-going logic model development and strategic planning processes;
- (f) Participate in on-going refinement of the coalition vision, mission, objectives, goals, and activities;
- (g) Ensure clear communication between the sector member's organization and the coalition;

- (h) Participate in the implementation of multiple strategies across multiple sectors to achieve community change;
- (i) Work towards creating population–level change as evidenced by the four core measures;
- (j) Participate in sustaining the coalition’s vitality, involvement, and energy in the community; and
- (k) Support the overarching principles of cultural competence and ensure its incorporation into the coalition’s comprehensive approach.

CONFIDENTIALITY

Both parties agree that they shall be bound by and shall abide by all applicable Federal or State statutes or regulations pertaining to the confidentiality of client records or information, including volunteers. The parties shall not use or disclose any information about a recipient of the services provided under this Agreement for any purpose not connected with the parties' contract responsibilities, except with the written consent of such recipient, recipient's attorney, or recipient's parent or guardian.

AMENDMENT

This agreement may be amended by mutual consent of both parties, however such agreements **MUST BE** in writing and signed by both parties before a notary.

DATED this _____ day of _____, 2009.

_____ *Together For Jackson County Kids* _____ *Member Name*

By: _____, Chair By: _____, CEO